

# BONNEVILLE COUNTY REQUEST FOR PERSONNEL

POSITION TITLE:

POSITION CODE:

PAY GRADE & RATE:

NUMBER REQUIRED:

DEPT./OFFICE:

BUDGET CODE:

DATE POSITION IS EXPECTED TO BE FILLED:

REGULAR

FULL-TIME

TEMPORARY

PART-TIME

HOURS PER WEEK

IF TEMPORARY, INDICATE ESTIMATED LENGTH OF EMPLOYMENT

IS THIS A NEW POSITION?  OR A REPLACEMENT?

Explain:

If this is an existing position, please review it to insure that it is current and indicate any changes which may be necessary.

Requesting Official: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Human Resources)